



# MALMESBURY TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Tuesday 10<sup>th</sup> September 2024 at 7.15pm**

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**Present;** Cllrs S D'Arcy, P Exton, L Crawford-Price, G Grant & C Ritchie

**Also present:** Claire Mann (Town Clerk)

**PR/24/61 To receive Declarations of Interest**

Cllr Exton declared a non-pecuniary interest in the grant application by the Twinning Association as Secretary to the organisation and will abstain during the vote.

**PR/24/62 To receive apologies**

Apologies received from Cllrs Slade & Hastings

**PR/24/63 Public Question Time in respect of items included in this agenda.**

None received.

**PR/24/64 To approve minutes of the meeting held on the 16<sup>th</sup> July 2024.**

The minutes were approved and signed as a correct record.

**PR/24/65 To receive income expenditure report and note accompanying summary.**

The report was noted.

Cllr Ritchie requested the summary to be included. Cllr D'Arcy explained that he and the Town Clerk had been working on the report which contains a 'projected' expenditure column and that more work is required.

**PR/24/66 To consider subscription to Health Assured for staff (£62.50p/m)**

Following discussion it was agreed to sign up to the initiative for twelve months and to monitor usage by staff as to whether to continue in the future.

**PR/24/67 To appoint additional Councillors to approve payments at the bank, two preferred.**

It was resolved to appoint Cllr Crawford-Price and to approach Cllrs Slade & James to determine if they are willing to become delegate users of the Town Council bank account.

**PR/24/68 To consider involvement with Energy Learning Network and Centre for Sustainable Energy; signing up to find out more about Community Energy**

It was resolved not to sign up to this scheme.

**PR/24/69 To consider grant funding applications from Malmesbury and District Twinning Association and Malmesbury School German Exchange.**

Following discussion it was agreed to allocate £500 to the Twinning Association and also the Malmesbury School German exchange. Further discussion took place and it was resolved that £500 will be allocated in the annual budget to the Malmesbury School German Exchange for future years.

**PR/24/70 To exclude press and public for commercially sensitive purposes.**

It was resolved to exclude the press and public from the remainder of the meeting to discuss quotes received.

**PR/24/71 To consider quotes for floor work in Old School Room.**

The Town Clerk notified members that only one quote had been received at this point. It was resolved that, should no others be forthcoming, the quote received would be accepted. If more were to come in discussion would take place at the next Full Council meeting for expedience.

**PR/24/72 To appoint Lift supplier.**

Following receipt of testimonials, it was agreed that the final decision would be delegated to the Town Clerk and the Chair subject to comparisons/extras quoted.

Meeting closed at 7.52pm